



## **Student Conduct and Discipline Policy**

Date Originally Adopted: 7/15/07

Revisions: 11/05/13

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### **Guidelines for student Behavior**

1. Support the learning environment and promptly agree to do what the class is doing or what the teacher requests.
2. Use respectful and kind language. Inappropriate words and swearing are not allowed. Malicious and spiteful attitudes are also not allowed.
3. Students are expected to treat others with respect. Rudeness, teasing, mimicking or lying are not permitted.
4. There will be no bullying, hitting, hurting or physical malicious contact with students.
5. Students who are experiencing bullying or hitting from another student need to report it the teacher or the counselor.

### **Student Discipline**

If a student is struggling with inappropriate behavior in the classroom, a series of events will occur that have consequences relevant to the behavior. The stronger the behavior, the stronger the consequence.

1. Warning or Reminder – Student may be removed from the group or from the classroom
2. Timeout- Student will be removed from the group and allowed to “cool down”
3. A Respectful, Related Consequence – this step allows the flexibility of a child or adult created consequence. For instance, if a child wrote on the desk, the consequences may be to clean the desks in the classroom during lunch.
4. Disciplinary Referral to the Office – this consequence would reflect the seriousness of the situation. The situation will be written down and will state what could have been done differently and will go home to the parent for signature. If it is an issue with the school, then there will be a statement of how the school would handle things differently. Parents will also be called.
5. In School Suspension - The child would come to school and do schoolwork in an isolated situation
6. Suspension/Parental Supervision - The child would not be allowed at school. This would include extra-curricular activities during the suspended time period.



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Note that FIGHTING will result in in-school or home suspension as appropriate.

## **Innovations Bully Prevention Policy**

### **Bullying Prohibited**

Bullying, as defined in this policy, is not acceptable conduct in Innovations Public Charter School and is prohibited. Any student who engages in conduct that constitutes bullying shall be subject to disciplinary consequences up to and including suspension and expulsion. A student's bullying behavior may be addressed through other behavioral interventions.

### **Bullying Defined**

For the purpose of this policy, "bullying," means any physical act or gesture or any verbally, written or electronically communicated expression that:

1. A reasonable person should expect will have the effect of:
  - Physically harming a student or damaging a students' property
  - Placing a student in reasonable fear of physical, emotional or social harm or damage to his/her property; or
  - Substantially disrupting the instructional program or the orderly operations of the school; or
2. Is so severe, persistent, or pervasive that it creates an intimidating, hostile educational environment for the student who is bullied.

### **Application of Policy**

This policy applies to bullying that takes place at school or on school grounds, at any school-sponsored activity or event, or while students are being transported to or from school or school-sponsored activities or events. It also applies to bullying that occurs at any other time or place that substantially disrupts the instructional program, operations of the school or welfare of students.

### **Examples of conduct that may constitute bullying include, but are not limited to:**

1. Physical contact or injury to another person or his/her property
2. Threats of harm to a student, to his/her possessions, or to other individuals whether transmitted verbally, in writing or through cyberspace



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3. Blackmail, extortion, demands for protection money, or involuntary loans or donations
4. Non-verbal threats and/or intimidations such as use of aggressive or menacing gestures
5. Stalking
6. Blocking access to school property or facilities
7. Stealing or hiding books, backpacks or other possessions
8. Repeated or pervasive taunting, name-calling, belittling, mocking, put-downs, or demeaning humor relating to a student's race, color, ethnicity, gender, sexual orientation, ancestry, religion, disability or other personal characteristics, whether or not the student actually possesses them, that could reasonably be expected to result in disruption of the instructional program or operations of the school or that results in a hostile educational environment for the student.
9. Cyber bullying of any kind which includes emails that are threatening, posts to social networks that are considered demeaning, belittling, or intimidating to another student, etc.
10. For the purpose of this policy, bullying does not mean mere teasing, put-downs, "talking trash", trading of insults, or similar interactions among friends, nor does it include expression of ideas or beliefs so long as such expression is not lewd, profane, or does not interfere with the students' opportunity to learn, the instructional program or the operations of the schools. This does not preclude teachers or school administrators from setting and enforcing rules for civility, courtesy and/or responsible behavior in the classroom and school environment.
11. The determination whether particular conduct constitutes bullying requires reasonable consideration of the circumstances, which include the frequency of the behavior at issue, the location in which the behavior occurs, the ages and maturity of the students involved, the activity or context in which the conduct occurs and the nature and severity of the conduct.

## **IPCS Student Misconduct, Discipline and Reporting Offences**

(in accordance with Chapter 19)

### **Prohibited Student Conduct**

- (a) The following prohibited conduct applies to all students in the public school system during school hours, on school premises, during school supervised activities, 1/2 hour immediately before or after school.
  - (1) Class A offenses; unlawful conduct
    - (A) Assault



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- (B) Burglary
  - (C) Dangerous weapons or instruments, possession or use of
  - (D) Extortion
  - (E) Firearms, possession or use of
  - (F) Illicit substances, (including near beers); possession use or sale of
  - (G) Murder
  - (H) Property damage
  - (I) Robbery
  - (J) Sexual offenses
  - (K) Terroristic threatening
- (2) Class B offenses; unlawful conduct
- (A) Disorderly conduct
  - (B) False alarm; rendering of
  - (C) Gambling
  - (D) Harassment
  - (E) Theft
  - (F) Trespassing
- (3) Class C offenses; department-prohibited conduct
- (A) Class cutting
  - (B) Insubordination
  - (C) Leaving campus without consent
  - (D) Smoking, use of tobacco substances
  - (E) Truancy
- (4) Class D offenses; school-prohibited conduct
- (A) Contraband; possession or use of \*\*
  - (B) Any other conduct as may be prescribed and prohibited by school rules.
- any student who is found to be in possession of a firearm while attending school shall be excluded from attending school for not less than one year.
- \*\*pepper spray is an contraband item.

## Reporting Class A and B Offenses Occurring in School

1. Any teacher or other employee of the school who is a witness to a Class A or Class B offense as defined in Chapter 19, or who has reasonable cause to believe that a Class A or Class B offense has been committed, against a student, teacher, or other employee of the



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school, or involving school property, shall promptly report the incident to the director or the director's designee.

2. Upon receiving a Class A or Class B offense report, the director or designee shall report the incident to the police and the CSAO promptly.

School rules shall be published or made available for inspection at the school office.

The complete text of CHAPTER 19: Student Misconduct, Discipline, and Reporting Offenses is available, upon request, at the school office.

## **All Class A, B, and C Offenses Must Be Reported to the Director for Investigation and Disposition**

### **Class A Offenses and C B Offenses (Possible Consequences)**

1st Referral--Detention or In-School suspension, suspension, call to parents, notification of police.

2nd Referral--In-School suspension, suspension, parent conference, notification of police.

3rd Referral--Suspension, possible referral to other agencies, parent conference, notification of police.

### **Class C Offenses (Possible Consequences)**

1st Referral--Reprimand and warning, time-out, detention, call to parents for notification and disposition (IPCS's discretion).

2nd Referral--Reprimand and warning, time-out, detention, loss of school privileges, call to parents (IPCS's discretion).

3rd Referral--Detention, suspension from class, in-school suspension, call to parents, parent conference (IPCS's discretion).

4th Referral--Parent conference, possible suspension (IPCS's discretion).



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**For Class D (school prohibited) offenses, the following steps may be followed:**

**STEP ONE** Warning/Reminder

**STEP TWO:** Time Out

**STEP THREE:** A Respectful, Related Consequence

**STEP FOUR:** Disciplinary Referral to the Office

**STEP FIVE:** In-house suspension

**STEP SIX:** Suspension/Parental Supervision