



**Innovations Governing Board
Meeting Minutes**

4 PM, September 8, 2020 | Location: ZOOM

Call to Order: 4:03pm

Present:

Jennifer Hiro, Frank Carpenter, Heather Korotie, Mark Disher, Harold Rodriguez, Zarine Dorabji, Kim Leuenberger, Cole Arrington, Ali Rabin, Corrine DeSoto, Julie Herendeen, Georgia Goeas

Absent: None

Guests: Lee Nelson

Secretary: Kim Leuenberger

Public Comment: None

Minutes

Minutes Approved: August 13, 2020

motion to approve: Heather; seconded Frank

Financial Report:

Audit – Approval of Audit by Carbonaro CPAs. No issues or problems encountered. Harold met with auditors at conclusion of audit. In the financial report dated 9/5/20 spreadsheet the turquoise depicts the final audited numbers.

Budget – Approval of Budget for 20-21 SY – decrease in projected per pupil – no definitive word on further decreases in funding, furloughs or federal funding opportunities for 20-21 SY – In the financial report dated 9/5/20 spreadsheet the pink depicts the final audited numbers.

***Motion to approve budget: Harold Rodriguez Seconded by Georgia Goeas
Motion approved unanimously***

Board Financial Review - Harold, treasurer will continue to review all bank statements, credit card statements and reconciliation on behalf of board during covid 19. No review committees as to cut down on the numbers of people meeting physically to view source documents.

Grant update – Still on track for new playground, covered lunch area and curriculum storage with state of Hawaii grant. Waiting for plan approval from county, then submit for permit.

Title I Comprehensive Academic Plan (CAP) Approval – of CAP. The entire (CAP) is posted on the school website. I need formal approval for the CAP – and Budget. As in prior years, and in our planning discussions Title I funds are used entirely to fund tutor positions approximately \$80K (final allocation not confirmed) and \$800 for parent outreach activities – usually funds food purchased for pancake breakfasts and back to school night chili etc

***Title 1 Plan: Motion to approve: Corinne DeSoto Seconded by: Ali Rabin
Motion Approved unanimously***

Directors Report:

Financial Updates

- Enrollment update: at capacity with 242 students. Official Enrollment Count has been confirmed on August 31, 2020
- Title 1 % for Title 1 funding will be submitted this week - we will be over the % threshold for eligibility funding
- Teachers have been writing and receiving funding for Donors Choose grants to support materials and supplies to support social distancing instructional setting needs, distance learning materials and instructional devices

Facilities

- Parkour and exercise area in place
- Sinks and sanitizer in place in all classrooms and campus entrances
- Garden has been supplying harvest to the local food bank

Curriculum

- Theme for the year is ADAPTATION:
- Grade Level Curriculum Units include: ocean, plants/bugs, human body, geology and world-wide community. All units will focus on the role adaptation plays in survival, development and change over time due to adaptations.
- Curriculum Focus - in improving and developing on-line instruction

Agenda Items:

Distance learning feedback with grade level plans:

- lower grades are offering a mix of paper grab-n-go packets of learning materials weekly, zoom sessions and recorded instructional videos

- Upper elementary classes are using Acellus for reading and math as foundational skill and practice support in addition to Zoom instructional sessions weekly and Google Classroom/Bitmoji classrooms of instructional videos, assignments and learning activities
- Middle school is using Acellus for core content areas with zoom advisory and project-focused sessions twice weekly in addition to office hours daily for study hall, teacher 1-on-1 instruction and support

Timeline and benchmarks for October re-evaluation of reopening plans

- Metrics shared from local area schools, state DOE, union perspectives
- Agreement that metrics need to consider the following
 - Teacher input
 - Parent perception survey data
 - Department of Health metrics - that have not been published as of this meeting
 - COVID community data
 - Department of Education decisions to be considered as we serve same community
- Data to be gathered from metrics sources and shared at next Governing Board meeting to determine proposals for mode of operations to communicate to parents after Fall Break.

Executive Session: none

Next Board Meeting Scheduled: Tuesday, September 22, 2020 @ 4pm via Zoom

Meeting Adjourned: 5:39pm